



Cooperative Pre-School of Bay Village
Board Meeting Minutes
Arrabiatas, Bay Village
October 10, 2011 7:00pm

President	Beth Mifsud	<p><u>General Meeting Vote Info</u>: attendance lower than usual. Need to find way to increase attendance possibly through sign in sheets</p> <p><u>School Pictures</u>: 10/25/11 and information will be distributed to parents the week before</p> <p><u>Board Meetings</u>: Monday evenings seem to work for most members. Locations will be announced.</p> <p><u>Sub List</u>: looking for an additional sub. Primary sub is Meghan Slater.</p> <p>Possible ideas: contact Kris Salder; post job opening in the newsletter.</p> <p>Prefer someone who had children attend the Co-Op or who are familiar with the school.</p> <p>Requirements for subs: need to complete ODJFS class and fingerprints</p> <p><u>Adding a Job-share for Julie</u>: Ohio BWC would require an increase premium if another employee & additional wages were paid.</p>
Vice-President	Monica Hoban	<p><u>Enrichment Programs</u>: Miss Jamie's first class is 10/11/11.</p> <p><u>Over Budget</u>: 2 bills from Miss Jamie due last year will make budget appear over. Look into asking Miss Jamie to submit bill and be paid at arrival instead of waiting for her to send bill.</p>
Secretary	Becky McAlea	<p><u>Correspondence</u>: welcome new secretary, Becky McAlea</p>
Treasurer	Jill Curran	<p><u>Financial Statement/Budget Review</u></p> <p><u>Bills Promptly to Jill</u>: please submit all bills to Jill asap</p>

Registrar	Carrie Kuhlman	<p><u>Enrollment Update</u>: No changes</p> <p><u>Preschool Fairs</u>: Leanna will attend Avon Lake on 11/7/11. Set up 6-7pm. Still need additional volunteer. Patti & Carrie/Beth will attend Westlake on 10/18/11 Julie & Ellen will attend Bay Village on 11/10/11 Still awaiting information on Avon. Carrie would like to obtain the Display Boards.</p>
Publicity	Stephanie Bunsey Tina Ingram	<p><u>Newsletters</u>: articles due to Tina by 10/10/11. Board would like to include Sub opening in next newsletter.</p>
Programs	Suzi Harman	<p><u>Coffee and Craft Success</u>: Great job, Suzi! Larger sized shirts will be purchased. New paints will replace puffy paints; look into purchasing pen-type paints. Remember to utilize committee members to help with coffee/craft tasks. <u>January Meeting Set</u>: date is 1/19/12, location TBA (ideas included Bay Library or Police Dept meeting rooms)</p>
Trustees	Alison Fitzpatrick Ellen Maynard	<p><u>Fundraisers—Raffle and Auction</u> will be held on 2/23/12 at the Bay Village Middle school cafeteria. Theme is Carnival Games. Committee is asking for donations for the silent auction</p> <ul style="list-style-type: none"> -members will be asked to invite relatives, friends, neighbors -Committee thinking about inviting alumni -ideas for raising money at the event other than the auction and raffle: cake walk, face painting, selling goldfish, photo booth -Game/craft stations: ring toss, bean bags, play dough, spin art. Older siblings/past students will help preschoolers at each station -members will be asked to guide their children. <p>Teachers are not in charge at the fundraiser.</p> <ul style="list-style-type: none"> -St Ignatius jugglers will be invited again

Teachers	Julie Kestler	<u>Fall Progress Meeting:</u> 10/11 thru 10/13 <u>Computer Repair:</u> Julie located someone to replace hard drive in classroom computer. Cost is \$100; please promptly give bill to Jill after repair is complete <u>School Bags:</u> parents are encouraged to send a school bag/backpack to school with children every day Class meeting on 10/11/11
	Leanna Luznar	
	Patti Blake	<u>Conference Paper work:</u> there are still members who have not completed all forms. List will be posted in hall of those who have not returned required forms.
Room Reps	Amy Peet	3AM
	Angela Daugherty	4AM
		3PM
	Heather Gillespie	4PM